



Queen's Clubs Office

GRANTS FINAL REPORT FORM

Please submit this form once you have used your grant. This form must be submitted within **30 days** after you have used the funds allocated to you through the grant. **Completed forms should be emailed to the Director of Clubs at clubs@ams.queensu.ca.**

SECTION 1: GENERAL INFORMATION

Name:	
Club Name:	
Club Email:	

SECTION 2: GRANT INFORMATION

1. How did this grant allow you to fulfill your event/activity?
2. How did your event/activity contribute to the student life and experience on campus and/or in the Kingston community?

SECTION 3: FUNDING INFORMATION

1. Please insert all receipts/proof of spending in the section below. You may take a picture on your phone and drag it into the word document.